

P&F Meeting February 2023

Wednesday 15th

February 2023





AGENDA



Public Meeting Agenda February 15th

Location	College Atrium
Time	7:00 pm – 8:30 pm (7:30 pm formal meeting)
P&F Executive Committee	David Vanags, Glen Warner, Christine Fernandez
Apologies	
Chair	David Vanags
College Representative	Felicity Marlow
Minutes	Christine Fernandez

Pre-Meeting Building Connections + Bring a Plate	Everyone	7:00 pm -7:30 pm
Opening, Welcome & Prayer	David Vanags	7:30 pm
Previous Minutes – November 2022	Christine Fernandez	
Treasurer's Report – Nov/Dec 2022 & Jan 2023	Glen Warner	
Year in Preview: 2023 P&F Calendar	David Vanags	
<ul style="list-style-type: none"> • Events • Fundraising Ideas • Volunteer Opportunities • Colour Run Funds 		
Current Events Reflection	David Vanags	
<ul style="list-style-type: none"> • Celebration Morning Tea • Know Your Norwest 		
Norwest Challenge	Christine Fernandez	
College Guest	Felicity Marlow	
Open to Questions / Suggestions	P&F	
Thank You and Close in Prayer	David Vanags	8:30 pm

P&F MISSION STATEMENT



To Nurture an Inclusive Community Among the College

**Inform & Equip College Parents and Friends to support
their children in developing character and faith**

To support the College in Prayer

**To raise funds to support the College
in improving its facilities**



PREVIOUS
MINUTES

Public Meeting Minutes – Atrium – College Campus

Date: 16 th November 2022	Open: 8:00 pm	Close: 8.30 pm
---	----------------------	-----------------------

Attendees:	Wendy Lum (Chair), David Vanags, Christine Fernandez & other parents as per attendance sheets
College Rep:	Colin Wood – Deputy Principal
Apologies:	Glen Warner

#	Meeting Item	Details/Actions	By Who
1	Opening Prayer	Wendy opened in Prayer, welcoming everyone to meeting P&F and prayed to help build our community. Thanks to Mr Wood for joining us. Passed on to Louise for the minutes.	Wendy Lum
2	Previous Minutes	Christine advised that the previous minutes, prepared by Louise Rudling, were available online on the Norwest College website, as well as copies that had been distributed around this evening. Was there anyone in attendance that had reviewed the minutes and could pass them in.	Called to be moved by Christine Fernandez 1 – Louise Rudling 2 – Greg Wicks
3	Treasurer's Report	Wendy advised the Treasurer's Report was put online, and up on the screen. Opening Balance - \$15,349.71 October Income – NIL Expense Paid - NIL Closing balance \$15,349.71 \$5000 in reserve. \$10,349.71 available.	Called to be moved by Wendy Lum 1 – Louise Rudling 2 – Greg Wicks
4	General Business & Current Events	<u>Volunteer Coordinator</u> Wendy invited Louise Rudling to an unofficial position of Volunteer Coordinator for 2023 school year, which Louise accepted.	Wendy Lum

#	Meeting Item	Details/Actions	By Who
5	Fundraising & College Representatives	Together with those in attendance Dave and Mr. Wood discuss possible options for the funds raised by the colour run. Colin Wood – Deputy Principal Mr. Wood mentioned the school was keen to get shaded tables, most likely in the high school area.	David Vanags & Colin Wood
7	Open to Questions & Suggestions	First meeting of 2023 – February 15th Please email if you have any questions.	Wendy Lum
8	Close in prayer	8.30pm	Wendy Lum



TREASURER'S REPORT

125,058	154,568	95,054	124,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
105,450	150,000	99,216	95,000
86,502	35,000	101,090	154,200
	83,000	101,684	110,000
	45,000	101,962	89,000
		102,747	50,000
			68,700
			123,000

November

Income	\$171.69
Stuck on You Commission	\$171.69

Expenses	\$2,254.01
New Family Picnic	\$577.43
Glow	\$996.33
Parent Helper Vests	\$375.00
Selfie Frame	\$305.25

P&F Bank Account	
Opening Balance 01 November 2022	15,349.71
Income Received	
Stuck on you commission	171.69
Expenses Paid	
New family picnic grazing plate	\$ (200.00)
New family picnic, wraps, fruit, plates, milk, serviettes, pick forks	\$ (220.01)
20 x hi-vis vests + set up (parent helpers @ events)	\$ (375.00)
New family picnic drinks and ice	\$ (157.42)
Glow lollies for lollie bags	\$ (390.00)
Glow hire - bain marie and mobile fridge	\$ (526.83)
Glow candy canes for lollie bags	\$ (79.50)
Selfie frame (purchased for colour run but to be used at any event)	\$ (305.25)
Closing Balance per Statement at 30 November 2022	13,267.39
Amounts provided for as at 30 November 2022	
Buffer	(5,000.00)
Available Funds 30 November 2022	8,267.39

Notes:

- The available funds are reduced by a buffer of \$5,000.

Please find attached the following;

Bank statement for the period

Monthly cash at bank summaries for period

New families picnic P&L

*Note that glow expenses will show in full glow P&L after the event

P&F Bank Account

Opening Balance 01 December 2022

13,267.39

Income Received

Glow - square deposit	1535.96
Bain marie refund (faulty)	46.2
Glow - canteen cash deposit	1435

Expenses Paid

Glow - food gloves	(19.50)
Glow - water and gluten free bread	(66.20)
Glow - soft drinks	(194.09)
Glow - soft drinks & spring water	(210.00)
Glow - hot dog rolls	(275.00)
Glow - sausages	(332.03)
Glow - popcorn labels (\$25.78) & tablet bag (\$8)	(33.78)
Glow - juice boxes, serviettes, raffle tickets, vegan hot dogs	(171.35)
Glow - water, soft drink, juice boxes	(366.88)
Glow - lollies, cellophane bags, ring pops, chupa chups, popcorn	(448.60)

Closing Balance per Statement at 31 December 2022

14,167.12

Amounts provided for as at 31 December 2022

Buffer	(5,000.00)
--------	------------

Available Funds 31 December 2022

9,167.12

December

Income	\$3,017.16
Glow	\$2,970.96
Refund – Faulty Bain Marie	\$46.20

Expense	\$2,117.43
Glow	\$2,117.43

January

Income	\$0
--------	-----

Expense	\$0
---------	-----

Full reports available on the College website
Parent Links > Parents & Friends Association

Treasurer's Report for P&F Meeting - 15th February 2023 - Glen Warner

P&F Bank Account

Opening Balance 1 January 2023 14,167.12

Income Received -

Expenses Paid -

Closing Balance per Statement at 31 January 2023 14,167.12

Amounts provided for but not yet paid as of 31 January 2023

Buffer (5,000.00)

Available Funds 31 January 2023 9,167.12

Notes:

- The available funds are reduced by a buffer of \$5,000.

Please find attached the following;

Bank statement for the period

Monthly cash at bank



2023 Preview

- 2023 Events
- Fundraising Ideas
- Volunteer Opportunities
- Colour Run Funds





2023 Events

EVENT	STATUS
Celebration Morning Tea – Friday, 3 February	COMPLETED
Know your Norwest – Tuesday, 7 February	COMPLETED
P&F Meeting – Wednesday, 15 February	IN PROGRESS
P&F Meeting – Wednesday, 22 March	
P&F Hot Cross Bun Drive – Monday, 3 April	
P&F Meeting – Wednesday, 17 May	
P&F Meeting – Wednesday, 7 June	
ELC/Primary Disco – Wednesday, 14 June	
Secondary Disco – Thursday, 15 June	
P&F Meeting – Wednesday, 9 August	
P&F Meeting – Wednesday, 6 September	
Parent Seminar (P&F) – Tuesday, 12 September	
Colour Run – Thursday, 21 September	
P&F Meeting & AGM – Wednesday, 25 October	



2023 Fund Raising Ideas





Colour Run Funds





Current
Events
Reflection

CELEBRATION MORNING TEA 2023



KNOW YOUR NORWEST 2023



The Norwest Challenge seeks to raise individual esteem and motivation through participation in College life and encourages students to become fully involved in College and community life. It supports and motivates students to develop responsibility and active citizenship. The Norwest Challenge provides a means of tracking personal achievements leading to a Bronze, Silver, Gold, and the Principal's Platinum Award.

The goal of the Norwest Challenge is to help grow a well-rounded child, able to develop their Building Purposeful Lives dispositions while striving for individual goals in the challenge.

Norwest Challenge

Clean Up  Day

STEP UP
TO
CLEAN
— UP —

Sunday 5 March 2023

COLLEGE
REPRESENTATIVE

Felicity Marlow



QUESTIONS

APPENDIX





GENERAL BUSINESS