



‘Our mission is to provide support by connecting and equipping families and resourcing the College’

## Public Meeting Minutes – Atrium – College Campus

<b>Date:</b> 7 June 2023	<b>Open:</b> 7:30pm	<b>Close:</b> 8.03pm
--------------------------	---------------------	----------------------

Attendees:	Glen Warner, Christine Fernandez (co-chairs) & other parents as per attendance sheets
College Rep:	Suzi Scott – Head of Early Learning Centre
Apologies:	David Vanags

	Meeting Item	Details/Actions	By Who
1	<b>Opening</b>	Glen opened the meeting after an informal Meeting & Greet	Glen Warner
2	<b>Welcome Prayer</b>	Suzi Scott opened in Prayer, welcomed everyone to meeting P&F and prayed to help build our community. Passed on to Christine for the minutes.	Suzi Scott
3	<b>Previous Minutes</b>	Christine advised that the previous minutes for March and May are available online on the Norwest College website, as well as the P&F site, <a href="https://nwpfa.com/meetings/">https://nwpfa.com/meetings/</a> . The meeting presentation can also be found on the P&F site. Was there anyone in attendance that had reviewed the minutes and could pass them in?	Called for motion by Christine Fernandez 1 - Greg Wicks 2 - Azi Slade
4	<b>Treasurer's Report</b>	Glen advised the Treasurer's Report was put online and up on the screen for March and April. He advised that the report was available online on the Norwest College website, as well as the P&F site. Full report available here, <a href="https://nwpfa.com/meetings/">https://nwpfa.com/meetings/</a>  Glen asked for questions. None. Was there anyone in attendance that had reviewed the report and could pass them in?  Income: \$2,421.54 Expenses: \$6,477.49 Closing Balance: \$1,506.34 + buffer \$5,000	Called to be moved by Glen Warner 1 – Greg Wicks 2 – Azi Slade
5	<b>General Business</b>	<b>Upcoming Events</b> <u>Full School Disco</u> When: June 14th – All discos on same day Theme – House Colours Time Schedule (confirmed):	Christine Fernandez

	Meeting Item	Details/Actions	By Who																																				
		<ul style="list-style-type: none"> <li>• Decorating – 12:00 to 2 pm</li> <li>• Setup – 4 to 4:45 pm</li> <li>• ELC to Y2 – 5 pm to 6 pm</li> <li>• Y3 to Y6 – 6:30 pm to 7:30 pm</li> <li>• Y7 to Y12 – 8:00 pm to 9:00 pm</li> </ul> <p>Confirmed that Mr. Wood set the capacity limits for the disco and tickets will be limited. No available for purchase on the day.</p> <p>Pizza and “minute-to-win-it” games for high school. Creating a different entrance with the aim of getting students in quicker. Pre-order for the canteen to avoid over-purchasing lollies.</p> <p>Parent’s retreat confirmed with warm drinks, water, and biscuits.</p> <p><b>Update</b>  <u>GWS Giants Fundraiser Update</u>  Sunday June 4<sup>th</sup> Giants vs Tigers</p> <p>We fundraised \$110 from the game. Looking to potentially get another date and create a plan to let people know earlier and build anticipation to get more attendance.</p>																																					
6	<b>Upcoming Events</b>	<p><b>Term 2 Events</b></p> <table border="1" data-bbox="424 1088 1206 1281"> <tr> <td>Mother’s Day Guessing Game</td> <td>May 1st to 12th</td> <td>COMPLETED</td> </tr> <tr> <td>P&amp;F Meeting</td> <td>May 17th</td> <td>COMPLETED</td> </tr> <tr> <td>P&amp;F Meeting</td> <td>Jun 7th</td> <td>In Progress</td> </tr> <tr> <td>School Discos</td> <td>June 14th</td> <td></td> </tr> </table> <p><b>Term 3 Events</b></p> <table border="1" data-bbox="424 1350 1206 1733"> <tr> <td>P&amp;F Meeting – Colour Run Committee</td> <td>Aug 9th</td> <td></td> </tr> <tr> <td>Father’s Day Guessing Game Prep</td> <td>Aug 7<sup>th</sup> to 18th</td> <td></td> </tr> <tr> <td>Colour Run Committee</td> <td>Aug 10<sup>th</sup> (TBC)</td> <td></td> </tr> <tr> <td>Father’s Day Guessing Game Sales</td> <td>Aug 21<sup>st</sup> to Sept 1st</td> <td></td> </tr> <tr> <td>Colour Run Fundraising</td> <td>Aug 17<sup>th</sup> to Sept 21<sup>st</sup> (TBC)</td> <td></td> </tr> <tr> <td>P&amp;F Meeting</td> <td>Sept 6th</td> <td></td> </tr> <tr> <td>P&amp;F Parents Seminar</td> <td>Sept 12<sup>th</sup></td> <td></td> </tr> <tr> <td>Colour Run Event</td> <td>Sept 21st</td> <td></td> </tr> </table>	Mother’s Day Guessing Game	May 1st to 12th	COMPLETED	P&F Meeting	May 17th	COMPLETED	P&F Meeting	Jun 7th	In Progress	School Discos	June 14th		P&F Meeting – Colour Run Committee	Aug 9th		Father’s Day Guessing Game Prep	Aug 7 <sup>th</sup> to 18th		Colour Run Committee	Aug 10 <sup>th</sup> (TBC)		Father’s Day Guessing Game Sales	Aug 21 <sup>st</sup> to Sept 1st		Colour Run Fundraising	Aug 17 <sup>th</sup> to Sept 21 <sup>st</sup> (TBC)		P&F Meeting	Sept 6th		P&F Parents Seminar	Sept 12 <sup>th</sup>		Colour Run Event	Sept 21st		Christine Fernandez
Mother’s Day Guessing Game	May 1st to 12th	COMPLETED																																					
P&F Meeting	May 17th	COMPLETED																																					
P&F Meeting	Jun 7th	In Progress																																					
School Discos	June 14th																																						
P&F Meeting – Colour Run Committee	Aug 9th																																						
Father’s Day Guessing Game Prep	Aug 7 <sup>th</sup> to 18th																																						
Colour Run Committee	Aug 10 <sup>th</sup> (TBC)																																						
Father’s Day Guessing Game Sales	Aug 21 <sup>st</sup> to Sept 1st																																						
Colour Run Fundraising	Aug 17 <sup>th</sup> to Sept 21 <sup>st</sup> (TBC)																																						
P&F Meeting	Sept 6th																																						
P&F Parents Seminar	Sept 12 <sup>th</sup>																																						
Colour Run Event	Sept 21st																																						
7	<b>Norwest Challenge</b>	<p><b>Infants Disco</b> – Kindy, Year 1, and Year 2 only</p> <p><b>Premier’s Reading Challenge</b> – End August 18<sup>th</sup> – K to year 6. Contact your teacher for the official site login details</p> <p><b>Blacktown Council Bushcare</b> – The idea was postponed until we have more availability to run an event. Disco is the major event this term.</p>	Christine Fernandez																																				

	Meeting Item	Details/Actions	By Who
8	<b>College Representatives</b> <b>Suzi Scott</b> Head of Early Learning Centre	<p>Suzi discussed the success of the chicken coop, which was purchased by the P&amp;F. She announced staff changes.</p> <p>Suzi discussed the Jannawi project where senior citizens from a local retirement centre have been paired up with one or two children from the butterfly rooms. Similar to “Old people’s homes for 4 years” TV show. They spent time together every week for 8 weeks, playing and learning from each other. It’s a huge success. One of the biggest problems is finding seniors to participate.</p> <p>Suzi discussed the ELC centre moving into the building which is currently for admin as part of the next phase of the master plan.</p>	Suzi Scott
9	<b>Open to Questions &amp; Suggestions</b>	No questions	n/a
10	<b>Close in prayer</b>	8.15pm	Suzi Scott